



In-Touch

December 2018



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Registration Renewal

College of
Physiotherapists of
Manitoba

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MESSAGE FROM THE EDITOR

Happy Holidays Everyone!!

This is such a special time of year and all of us from the College would like to send our best wishes to you and your families. Enjoy the holiday season and best of luck in 2019!

Kelli Berzuk,
Member of Council

REGISTRATION RENEWAL

CLOSES JANUARY 31, 2019

Your current registration will expire on Thursday, January 31, 2019. To continue practicing as a Physiotherapist in 2019, you must renew your registration. If you miss the January 31st deadline, you will have to pay a late fee. If you require your renewal application in an alternative format, please contact CPM at 204-287-8502 or through info@manitobaphysio.com.

Renewal Deadline: January 31, 2019

Your complete application must be received by 11:59 pm on January 31, 2019.

A complete application includes:

- an online renewal application
- applicable fees
- evidence of Professional Liability Insurance:

Please note that it is preferable to send your Professional Liability Insurance certificate by PDF email attachment to info@manitobaphysio.com so that upon receipt CPM can provide email confirmation.

Liability Insurance certificates sent to CPM by fax will **not** receive written confirmation of receipt. Photos of Personal Liability insurance certificates are not considered acceptable copies.

How to Access your Member Profile

1. Go to: <https://cpm.alinityapp.com/webclient/Default.aspx>
2. Enter your User ID and Password

Forgot your password? Please contact the College at 204-287-8502 or use the "Request Password" feature on the login page.

REGISTRATION RENEWAL

CLOSES JANUARY 31, 2019

2019 Registration Fees

Active Practice Register	\$760.00
Inactive Register	\$304.00
Examination Candidate Register	\$570.00

How To Pay Your Registration Fees	In Person	Online	By Mail
Visa, MasterCard	x	x	
Cash	x		
Cheque or Money Order	x		x

How to Reach us for Support:

- Email: info@manitobaphysio.com
- Call: (204) 287-8502

Calculating and Reporting Practice Hours:

Please note that Practice Hours do not include sick time, Statutory Holiday time or vacation days.

Employers and Clinical Service Leads:

If you would like a copy of the **Renewal Reminder Poster for 2019** to post in your clinic/facility, please access this poster on our website by clicking [here](#).

REGISTRATION RENEWAL

CLOSES JANUARY 31, 2019

Renewal Checklist

Please note: it takes 5 - 7 business days to process your registration. If you intend to work on February 1, 2019 do not leave your renewal until the last week of January.

- Know your 4-digit registration number; this is your User ID
- Know your password
- Confirm your personal information in your member profile
- Confirm the Roster you are applying for
- Calculate your practice hours for 2018
- Complete your declarations
- Pay your Registration Fee (have your credit card handy if you are paying online)
- Submit your online Renewal Application
- Submit your Professional Liability Insurance certificate to the College: Email: info@manitobaphysio.com (preferred method) or Fax: 204-474-2506. Please note that only those Professional Liability Insurance certificates received by email will be given written confirmation of receipt by CPM.

And a reminder: please prepare your two Professional Learning Goals for 2019.

