



POLICY & PROCEDURE

Administration
Number: 8.4

Approved by Council: June 5, 2000

Issued:

Updated:

Replaced:

TOPIC: CONFIDENTIALITY AGREEMENT FOR COUNCIL AND COMMITTEES

Policy:

Council, Board and committee members will be provided with the attached “Confidentiality Agreement” on a yearly basis, to read and sign. The signed Confidentiality Agreement will be kept at the CPM offices. A copy of the unsigned Agreement will be provided to each Council, Board and Committee members.

Legislative References:

The Physiotherapists Act Part 7, Clause 62

Personal Health Information Act

Freedom of Information and Protection of Privacy Act

The College of Physiotherapists of Manitoba

209-675 Pembina Highway
Winnipeg, Manitoba R3M 2L6e

CONFIDENTIALITY AGREEMENT

I am aware of, and will comply with the following section of *The Physiotherapists Act*, regarding my duty to maintain the confidentiality of information obtained in the course of my duties with the College of Physiotherapists of Manitoba:

Confidentiality of information

62 Every person employed, appointed or retained for the purpose of administering this Act, and every member of the Council or a committee of the Council, shall preserve secrecy about all information that comes to his or her knowledge in the course of his or her duties, and shall not communicate any information to any other person, except

- a) to the extent the information is available to the public under this Act;
- b) in connection with the administration of this Act, including, but not limited to, the registration of members, allegations of members' incapacity, unfitness, incompetence or acts of professional misconduct, or the governing of the profession;
- c) to a body that governs the practice of a health profession pursuant to an Act of the Legislature, to the extent the information is required in order for that body to carry out its mandate under the Act; or
- d) to a person that governs the practice of physiotherapy in a jurisdiction other than Manitoba.

Offence

58(2) A person who contravenes subsection (1) is guilty of an offence and is liable, on summary conviction, to a fine of not more than \$50,000.

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Name (please print): _____

Council/Committee: _____

Signature: _____

Date: _____