



POLICY & PROCEDURE

Administration
Number: 8.3

Approved by the Council: September 13, 2001

Issued:
Updated:
Replaced:

TOPIC: PUBLIC MEMBER APPOINTMENTS TO THE COUNCIL

The Physiotherapists Act will require that one third of the Council and certain committees be comprised of publicly appointed persons. Some of these appointments can be made by the Minister of Health who will have 90 days to fill a vacancy. If the ninety days pass and an appointment is not made, the College will have the ability to fill the vacancy.

Role: The role of the public member is to actively participate in the decision making of the Council and to address issues that are critical to physiotherapy and health-care. The public member's role is to provide the Council or Committees with a public, non-physiotherapist perspective and with an understanding of consumer issues. According to clause 5.4 of the By-laws, "a majority of the Council, one of whom must be a public representative, shall constitute a quorum for the transaction of business".

Term of Office: The public member is appointed for a three year term of office. Council meetings are held monthly from September to June, usually for four hours per meeting. Occasionally, special meetings may be called. An Annual General Meeting is held once per year and occasionally Special Meetings of the membership may be called. Public Members are expected to attend these meetings.

Selection Criteria:

The candidate for selection should:

- have an interest in health and be informed on health matters generally
- have time to devote to the role
- have an interest in providing public service
- have good communication skills
- Preferably have previous committee or board experience or volunteer or work experience that demonstrates acting in the public interest. This is considered an asset and not necessarily a requirement for selection.
- Preferably have experience in an environment which focuses on setting policy and establishing strategic direction.
- Have the ability to work well as part of a team, contribute reasoned opinion and accept and support decisions reached by the Council.

Appointments will be made to reflect the diversity of the Manitoba public.

Procedure for selection:

1. The Council will determine resources for the selection process. This may include, but is not limited to recommendations from Council members, a call for submission of names from the membership, advertising in the local print media, approaching other regulatory colleges for submission of names etc.
2. Interested candidates will be asked to complete an application form and submit a Curriculum Vitae to the Public Member Selection Committee who will chose a method of selection, appointment by acclamation, interview process etc.
3. Public Member Selection Committee will make a decision on selecting the public member.
4. Public member will be provided with a reference manual, confidentiality agreement for signing, and an orientation to the College.
5. Membership to ratify the appointment at the next membership meeting- Annual General Meeting or Special Meeting.

NOMINATION FOR PUBLIC MEMBER POSITION

Position: COUNCIL MEMBER

Period: 2001-2003

1. Nominee:

Nominee Name: _____

Nominee Address: _____

Nominee Phone: (H) _____

(B) _____

(Fax) _____

(E-mail) _____

2. Nominator:

Nominator Name: _____

Nominator Address: _____

Nominator Phone: (H) _____

(B) _____

(Fax) _____

(E-mail) _____

Signature of Nominator: X _____

Date _____

3. Intent

I, the undersigned, having reviewed the Nominations and Elections Procedures, and the Terms of Reference for the position and period named above, formally express my intent to be nominated and elected to the position of Public Member.

Further, I have enclosed a one-page biography that I give permission to the Council to distribute.

Signature of Nominee: X _____

Date: _____

Please forward to: College of Physiotherapists of Manitoba
209-675 Pembina Highway
Winnipeg, Manitoba
R3M 2L6