



POLICY & PROCEDURE

Administrative
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TOPIC: SELLING OR PROVIDING FACILITY LISTS

Preamble:

The College of Physiotherapists of Manitoba receives requests for information on the business or employment addresses of members. This information is sought for a variety of reasons- for research purposes, for advertising purposes, for legal reasons, to track a physiotherapist who has changed employment settings etc.

According to *The Physiotherapists Act*, information about the business address and business telephone number of members can be made available to the public. The Facility List which is kept updated by the College contains information on all facilities, clinics, businesses and health regions which hire physiotherapists.

The Council has determined that requests for information on the business or employment address and telephone number of members will be made available from the College offices. This information can be provided verbally, through usual communication means such as e-mail and fax or by visiting the College office. A paper copy of the Facility List can be made available to the public at cost.

The College updates the Facility List twice per year. The first update occurs following the annual renewal of registration. The second update occurs in the fall, in October/ November.

LEGISLATIVE REFERENCE:

The Physiotherapists Act Part 4, section 7(1), 7(2) and 7(3)