



POLICY AND PROCEDURE

Administration
Number: 8.7

Approved by Council: November 20, 2007

Issued:

Updated:

Replaced:

TOPIC: PHYSIOTHERAPY STANDARDS COMMITTEE

TERMS OF REFERENCE

Committee Mandate:

To investigate, inform and make recommendations to the Council regarding physiotherapy practice as requested by the Council. Practice recommendations will reflect the minimum level of competency required of a physiotherapist. Physiotherapy practice issues may include, but are not limited to, new treatment practices in physiotherapy, treatment techniques, program or modalities; or changes to physiotherapy practice that result in significant modification of current procedures or practice. The committee will also undertake a review of Practice Statements and Policy Statements every five years.

Committee Composition:

- The committee will consist of no fewer than five (5) members including the chairperson. The Council appoints the chairperson.
- It is preferable to have broad representation on the committee with representation from all areas of physiotherapy practice (private practice, publicly-funded practice, the three main clinical practice areas cardio-respiratory, musculo-skeletal and neuro-geriatrics, and rural and urban constituencies). The committee may also consult with members of the Physiotherapy Community.
- All positions must be approved by the Council.
- A recording secretary will be appointed by mutual consent of the committee members.

Term of Office:

- Appointments are made for a two-year term of office with half the member's term expiring on odd years and the remainder on even years to allow for overlap.
- Committee members can be re-appointed for an additional two - (2) year term.

Meetings:

- Are called by the Chairperson
- Minutes of each meeting will be circulated to each committee member and the Registrar/Executive Director within two weeks following a meeting
- A notice of the next meeting and agenda will be circulated to all committee members at least one week prior to the meeting

Reporting and Authority:

- All information discussed at committee meetings is considered confidential. The Council is responsible for the release of any information.
- Committee recommendations will be taken to the Council for acceptance, amendment or re-direction to the committee. Recommendations will include a description of the matter under consideration, recommendations and/or conclusions and rationale.
- The Chairperson shall in writing and / or in person report to the Council at each scheduled monthly Council meeting to provide an update on Committee activities.
- The Council will periodically delegate tasks to the committee that are consistent with the committee's mandate. These tasks may arise from the annual strategic plan or from issues that arise periodically.

Legislative Reference:

Bylaws Article VIII: Committees and Board